**Kids First, Progress and Unity**

**Administrative procedure for Cafeteria Meal Charges and Collection of Debt**

**The OASD offers nutritious meals to all students in accordance with the National School Lunch Program and National School Breakfast Program. The Food Service Department facilitates feeding all students while protecting the school from substantial financial loss due to the non-collection of student debt that has been incurred on cafeteria accounts. Parents/Guardians of students are being advised in writing of the OASD policy regarding outstanding balances and charges that are incurred during their school career. In accordance with the United States Department of Agriculture, OASD is required to record and enforce a Lunch Charge Policy in conjunction with a Collection of unpaid student debt in cafeteria accounts.**

**\*The cafeteria will NOT deny any student a meal that has a past-due account when the student is prepaying or pays on a daily basis. We encourage the use of our online payment system for payment and or tracking your students account balance.**

**\*All Children will be allowed to eat in the cafeteria regardless of their ability to pay on a specific day. If a child cannot pay they will be provided a meal (Entrée, Fruit or Veg and milk). The account will still be charged and parents/guardians will still be responsible for the full cost of that meal. We ask in return for prompt repayment of your child account.**

* **A la carte purchases will be suspended (snacks, drinks, etc.) until the account is current.**
* **Breakfast purchases will be limited to a Breakfast meal, A La Carte purchases will be suspended during breakfast.**

**Nonpayment of a student’s negative account balance may result in your child’s ability to be part of extracurricular activities, clubs, and field trips not relating to a classroom exercise.**

**Please note that negative balance may have been carried over from previous years or incurred while waiting approval for free or reduced lunch. You are still responsible for this balance.**

**If you are having financial difficulties and feel you may qualify for free or reduced price lunch applications are available on our website (**[**www.Oxfordasd.org**](http://www.Oxfordasd.org)**) and available in the cafeteria.**

**Your child may bring lunch from home at anytime.**

**If you have any questions about any or need to make payment arrangements please feel free to contact the Food service office at anytime.**

**Alison Weir**

**Food Service Director**

**484-365-6027**